

2025 Harmony Free Fair

Vendor Contract and Application

The Harmony Patriarchs Club, Inc.

Fair Dates: August 29, 30, 31 and Sept 1st)

Instructions:

Please complete this form and return it with payment to the address below. Vendor spaces are limited and are assigned on a first-paid, first-served basis. Grandfathering of location or space will not be granted. No sub-leasing allowed.

Ground Rental Rates

- \$150 per 10-foot square for **merchandise sales**
- \$250 per 10-foot square for **uncooked food**
- \$300 per 10-foot square for **cooked food**

Prices are subject to change. Contact the Harmony Patriarchs Club for the latest rates.

Terms and Conditions

1. Payment & Refund Policy

- A non-refundable deposit of \$50.00 is required to book your space at the fair.
- The remaining balance for your space is due before setting up on the fairgrounds. You may pay the balance at any time before that, should you wish to do so.
- No refunds will be issued for cancellations after August 15th or for vendors removed due to rule violations.
- There will not be any grandfathering for space or location.

2. Insurance & Liability

- Vendors must provide a **Certificate of Insurance** with a minimum liability coverage of **\$1,000,000.000**. One Million
- The **Harmony Patriarchs Club** must be listed as an additional insured.

- Vendors assume full responsibility for their booths, staff, and any damages or injuries resulting from their operations.
- The fair is **not responsible** for lost, stolen, or damaged goods.
- In Gambling concessions, the Patriarchs Club is the Licensee and, as such, may impose its standards above state laws.

3. Vendor Setup, Operation, and Breakdown

Setup: Vendors must complete setup by 4:00 PM on Friday of the fair and be always staffed. Unless prior arrangements have been made

- **Operational Hours:** Vendors must be open from **9:00 AM to 8:00 PM**. Except for the Friday of the fair
- **Breakdown:** No vendor may dismantle their booth before **8:00 PM on the last day** unless authorized by fair officials.
- **VENDORS MUST CHECK IN WITH THE OFFICE BEFORE SETTING UP**

4. Health & Safety (Food Vendors Only)

- All food vendors must comply with **Maine Health and Safety Regulations** and provide a **State of Maine Food Vendor License**.
- Proof of compliance must be submitted **before setup**.
- Vendors must maintain a clean and sanitary work environment.
- If any concession creates a special clean-up of their assigned area, you may be charged an extra fee.

5. Booth Appearance & Restrictions

- **All structures must be professional in appearance.**
- **Wooden structures must be painted or stained.**
- **No signs, posters, or banners** may be stapled or nailed to trees, poles, or buildings.
- **No permanent vendor buildings** may be built or moved onto the fairgrounds.
- No disruptive products are allowed (ex, silly string, obnoxious odor dispensers, noise (air horns, train horns, etc.), or products launching any form of a projectile.

6. Electricity & Equipment Use

- Limited electrical access is available.
- Generators must be **pre-approved** and meet fairground noise restrictions.
- **No portable heaters or electrical ovens/fryers** are allowed.

7. Vendor Conduct & Noise Control

- Vendors must **not create excessive noise, odors, or disruptions**.

- Music or announcements must be kept at a reasonable volume.
- No vendor may solicit beyond their booth space.
- **No gambling, weapons, counterfeit goods, alcohol, or adult-themed merchandise** may be sold.

Failure to sell or exhibit the original contract items will be cause for removal of the concessionaires

8. Vehicles & Cleanup

- Vehicles may not be kept in the midway or perimeter area overnight and must be removed from the fairgrounds after unloading unless prior arrangements have been made.
- Vendors must clean their booth area and dispose of all waste properly.
- Gray water and grease must be disposed of according to **Maine Eating and Lodging Rule 10-144A-cmr 8.1.c.1.**

9. Security & Liability Waiver

- Vendors are responsible for securing their merchandise and booth.
- The fair assumes **no responsibility for theft, loss, or damage** to vendor property.

10. Event Cancellation & Force Majeure

- The **Harmony Patriarchs Club is not responsible for fair cancellations** due to weather, public health emergencies, or other unforeseen circumstances.
- Refunds will be issued only at the discretion of the Patriarchs club officers.

11. Compliance & Dispute Resolution

- Vendors must comply with all **State and Local Laws** and fairground policies.
 - **Failure to comply** with any rule will result in removal without a refund.
 - The Patriarchs Club officers reserve the right to make final decisions regarding vendor disputes.
-

Vendor Agreement

I, _____, agree to abide by the terms and conditions outlined above and understand that failure to comply may result in removal from the fair without refund.

Vendor Signature: _____

Date: _____

Business Name (if applicable): _____

Products being offered: _____ Please attach a supplement if needed. We may require further examination or explanation of your offering.

Phone Number: _____

Email: _____

Width X Depth area requirements _____

An electric hook-up is required. Yes. No. (please circle) All electric cords must be sized appropriately following the Maine electrical code for safety

Water hook-up is required Yes. No. (please circle). Only if Available

Return the completed application with payment to: **Harmony Patriarchs Club**
c/o Jeff Chadbourne
177 Chadbourne Road
Harmony, ME 04942-6826

For inquiries, contact Jeff Chadbourne at **jeff.chadbourne177@gmail.com** or **207-740-2654**

We look forward to having you at the **Harmony Free Fair!**